



# Cigarette Butt Litter **Reduction** Checklist

## Hospitality - Restaurants, Cafes, Bars, Pubs & Clubs

As our society has become more waste and energy conscious, Businesses, Councils and Organizations have made significant improvements in recycling practices, waste reduction and energy efficiency to minimize their impact on the environment.

However until recently, cigarette butt litter - the world's largest environmental litter problem, has not received the same degree of attention. Cigarette butt litter outside cafes, restaurants, bars and pubs - and scattered by the billions across our cities and countryside has increased considerably since the introduction of indoor and commercial smoking bans. When not properly disposed of, this litter rapidly enters our storm-water and aquatic systems - poisoning our environment, degrading its beauty and taking years to break down.

Cigarette butt litter at cafes, restaurants, bars, pubs and clubs is primarily created by customers and patrons, and to a lesser extent by hospitality industry staff and employees. They're the only ones who can actually reduce the problem of butt litter, but they need help to do it.

Butt Litter Responsibility provides the means for responsible business owners and Management to assess their efforts to provide adequate education and disposal infrastructure in order to reduce the cigarette butt litter emanating from their business activities.

## Are you Butt Litter Responsible?

Below is a checklist to assist you to determine if you are cigarette butt litter responsible.

**Step 1:** Tick the appropriate boxes.

**Step 2:** Total the number of yes ticks for both Education and Disposal Infrastructure.



### Education

	<u>Yes</u>	<u>No</u>
1. Do you provide education to your customers, patrons & staff about:		
a. The environmental effects of cigarette butt litter?	<input type="checkbox"/>	<input type="checkbox"/>
b. Fines and penalties possible for littering cigarette butts?	<input type="checkbox"/>	<input type="checkbox"/>
c. Alternatives to littering?	<input type="checkbox"/>	<input type="checkbox"/>
d. Appropriate and effective disposal methods?	<input type="checkbox"/>	<input type="checkbox"/>
2. What communication methods do you use:		
a. Personal Contact?	<input type="checkbox"/>	<input type="checkbox"/>
b. Newsletter or E-Mag etc?	<input type="checkbox"/>	<input type="checkbox"/>
c. Website / Internet / Intranet?	<input type="checkbox"/>	<input type="checkbox"/>
d. Table-Signs, Posters, Fliers, Verbal?	<input type="checkbox"/>	<input type="checkbox"/>
3. Do you instruct your staff as to where they should (or shouldn't) smoke and in turn how they should responsibly dispose of their cigarette butts?	<input type="checkbox"/>	<input type="checkbox"/>
4. Do you inform your customers and patrons as to how they should appropriately dispose of their cigarette butts?	<input type="checkbox"/>	<input type="checkbox"/>



# Disposal Infrastructure

Yes      No

1. Do you provide adequate external butt disposal infrastructure for your customers, patrons and staff and if yes what type?
  - a. Table-top Windproof Ashtrays  Yes  No
  - b. Wal/Post-mounted Ashtrays or Freestanding Bollard Ashtrays  Yes  No
  - c. Any other means of appropriate butt disposal  Yes  No
2. Do you promote butt litter responsibility by your customers, patrons and staff by providing them with or selling Personal Ashtrays?  Yes  No

Once your checklist is completed, calculate your scores and check your Butt Litter Responsibility rating using the table below.

**If you wish to discuss your rating or have any questions regarding how to improve your butt litter responsibility or you are interested in implementing a butt litter reduction campaign, please contact No Butts and we will be happy to assist you.**

Your Scores: Total number of ticks in each category

Category:	Ticks:
Education	_____
Disposal Infrastructure	_____
<b>Total Ticks</b>	<b>_____</b>

Your Ratings:

<b>0 Ticks</b>	No effort has been made to reduce the cigarette butt litter emanating from your customers, patrons and staff.
<b>1-2 Ticks</b>	Minimal effort has been made to reduce cigarette butt litter.
<b>3-6 Ticks</b>	Some effort has been made to reduce cigarette butt litter.
<b>7-11 Ticks</b>	Significant steps have been taken to educate customers, patrons and staff - and to provide adequate disposal infrastructure.
<b>12 Ticks</b>	All necessary steps have been taken to ensure maximum prevention of cigarette butt litter by customers, patrons and staff.

For more information on how your business can promote it's high standards of environmental responsibility and customer service as well as complying with local council footpath and trading regulations - and help reduce the problem of cigarette butt litter , contact No BuTTs.

Protect our environment. Protect your corporate image.

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No BuTTs ...because the world is not an ashtray.

